

**NAPIER COMMUNITY CHILDCARE CENTRE TRUST
ANNUAL GENERAL MEETING**

MEETING HELD ON Tuesday 30 June 2014 at the Harpoon Room at 6.00pm

MEETING COMMENCED AT: 6.00PM

CHAired BY: Richard Gregory

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PRESENT

Present - Trustees: Richard Gregory, Rawinia Lewis, Jessica O'Sullivan, Jacqui Leake, Leigh Parsonage, Katie Wallace, Kirsten Barbara.

- Staff Trustees: Sarah Churcher, Megan Garrett.

- Staff: Lynda Clark, Carolyn Anderson, Barbara Martin (minutes), Michelle Greene, Elizabeth Wynyard.

2

APOLOGIES – None

3

MINUTES OF THE PREVIOUS MEETING

Moved the adoption of the minutes of the previous AGM, held 3 June 2013 at City Children's Centre. Jess/Megan

4

CHAIRPERSONS REPORT

Tabled by Richard. Richard Moved

5

TREASURERS REPORT

Tabled by Rawinia. Rawinia moved

6

PORT & CITY SUPERVISORS REPORT

Tabled by Lynda Clark, Managing Supervisor. Lynda moved

Agreed by all

7

GENERAL BUSINESS

a)

• ***Election of Trustees***

Nominations were received and it was moved to elect:

- Richard Gregory (Chairperson) – Port

- Rawinia Lewis (Treasurer) - City

- Leigh Parsonage(HR Liaison) – Port

- Jessica O'Sullivan - Port

- Jacqui Leake– Port

- Kirsten Barbara (City)

- Katie Wallace (City)

- Sarah Churcher (Staff) – Port

- Megan Garrett (Staff) - City

b)

Ballot papers passed out Lynda and Barbara to scrutinise

Majority all remain

Barbara chaired the meeting and Richard removed himself whilst a vote for Chairperson was held. Richard was voted back in as Chairperson. Kirsten/Jess

c)

- ***Appointment of Honorary Solicitor***

Richard moved the ongoing appointment of Sainsbury Logan and Williams as solicitors to the Trust. Noted Adrian Barclay is the solicitor. Seconded by Kirsten

d)

- ***Appointment of Honorary Auditor***

Richard moved the ongoing appointment of Gillick & Heal accountants as Trust Auditors. Noted Anne Heal is the auditor. Seconded by Jessica O'Sullivan

MEETING CLOSED AT 6.22pm

These minutes are a true and accurate record.

Richard Gregory

Chairperson

Trustee authorised on behalf of the

Napier Community Childcare Centre Trust